



## MINUTES OF SCHOOL COUNCIL GENERAL MEETING

Contact School Council:  
[wcschoolcouncil@gmail.com](mailto:wcschoolcouncil@gmail.com)

### ANNUAL GENERAL MEETING 2025 WEDNESDAY, MAY 14, 2025

#### Call to Order

An Annual General Meeting of Westmount Charter School Council was held on **Wednesday, May 14, 2025** via Zoom. It commenced at 7:00pm and was presided over by Ashley Wilford-Matthews, Chair. Ashley began the meeting with Westmount Charter School's land acknowledgement and shared the meaning of *Mohkinstsis* (MOH-kin-stiss), the Blackfoot name for Calgary. The word *Mohkinstsis* translates to "elbow," in reference to the Elbow River.

#### Attendees

School Council Executives	Students, Staff & Administration
<ol style="list-style-type: none"><li>1. <b>Chair:</b> Ashley Wilford-Matthews</li><li>2. <b>Vice-Chair:</b> Ameet Kooner</li><li>3. <b>Secretary:</b> Jodi Hornung</li><li>4. <b>Treasurer:</b> Lisa Fedko-Gott</li><li>5. <b>Communications Director:</b> Terri May</li><li>6. <b>Fundraising Director:</b> Clara Ip</li><li>7. <b>Parent Engagement Director:</b> Melissa Wolsey</li><li>8. <b>Social Events Director:</b> Tammy Chan</li><li>9. <b>Director-at-Large:</b> Kanwar Gill</li><li>10. <b>Director-at-Large:</b> Victor Shen</li></ol>	<ol style="list-style-type: none"><li>1. <b>Elementary Principal:</b> Adriana Klassen</li><li>2. <b>Elementary Assistant Principal:</b> Karly Bagnall</li><li>3. <b>Mid-High Principal:</b> Graeme Finlay</li><li>4. <b>Student Council President:</b> Shazain Wasif</li><li>5. <b>Board Liaison:</b> Simon Corrin</li></ol>
<b>Absent:</b> Kanwar Gill, Graeme Finlay	

#### Approval of Agenda

- A motion to approve the agenda was made by Lisa F. and seconded by Clara I.

#### Approval of Minutes

- A motion to approve the [2024 AGM Minutes](#) was made by Terri M. and seconded by Clara I.

#### Agenda

##### 1. Chair's Remarks

###### ***A Message of Gratitude***

As we close out another school year, the word that comes to mind is gratitude – for the teachers, staff and administration, for our incredible students, and for our overall school community. But this year in particular, I am grateful for the parents and families at Westmount.



Parents have stepped up in an enormous way this year to support the Westmount school community. We were thrilled by the direct donation campaign this year and WCS families' generosity in donating to the Council to help support our activities.

This year, the School Council tried a Read-a-Thon for the first time. We were blown away by the response – raising nearly ten thousand dollars just from this Elementary Campus initiative. This allows us to say yes to more requests from the schools – requests that help make Westmount an amazing place for students to learn and grow.

Whether they're ordering Healthy Hunger for their students, attending Coffee Talks, donating bottles to Skip the Depot, or volunteering at the year end event and Stamps parking, we depend on parents and families to support our mission. Their participation is critical to our success.

Most importantly, I'm grateful for our wonderful team of Council Executive members who have given countless hours of their time this year to give back to the school. Every member is an invaluable part of the team, and they share their talents and time with us selflessly and abundantly. They brainstormed innovative new ideas, worked together to support each other, and personified the Inside Out philosophy we hold dear at Westmount.

We also had a record number of parents volunteering to be part of Council for the 2025/26 school year. It's exciting to see the interest in Council and supporting our school, and I'm looking forward to working with the new members of the Executive team, as well as those who are continuing with us.

*-Ashley Wilford-Matthews, Chair*

## 2. School Reports

### a. **Student Council President** | *Shazain Wasif*

The Easter egg scavenger hunt held in April was a huge success! Student Council is now focusing on year end preparations, including elections and end of year treats for students (freezies). Promotion and recruitment for the elections are underway, with voting to take place at the end of the month.

### b. **Elementary Principals** | *Adriana Klassen & Karly Bagnall*

[Elementary Campus – May 2025](#)

[Elementary Campus – Annual Report 2024/25](#)

### c. **Mid-High Principal** | *Graeme Finlay (presented by Julie Jansen)*

[Mid-High Campus – May 2025](#)



3. **School Council Reports**  
[May 2025 Council Corner](#)

a. **Fundraising** | *Clara I.*

<b>2024/2025 Initiatives</b>	<b>Total Raised (To Date)</b>
Healthy Hunger	\$4634.78
Purdy's Chocolates – Winter 2024	\$1084.26
SkipTheDepot	\$1658.32
Stampeders Parking	\$900
Read-a-Thon (Elementary) – Spring 2025	\$9688
Direct Donations	\$17,301
	<b>\$35,266.36</b>

To volunteer for Stampeders Parking, please visit:

[Westmount School Council: Stampeders Parking](#)

b. **Treasury** | *Lisa F.*

	<b>2024/25 Budget</b>	<b>2024/25 Actuals as at April 30, 2025</b>	<b>Over/ (Under) 2024/25 Budget</b>
<b>Total Revenues</b>	<b>31,200</b>	<b>36,319</b>	<b>5,119</b>
<b>Expenses</b>			
Council Expenditures	10,050	1,330	(8,720)
Classroom Support	15,000	-	(15,000)
Elementary - Staff Wellness	3,500	1,301	(2,199)
Mid/High - Staff Wellness	3,500	1,287	(2,213)
<b>Total Expenses*</b>	<b>32,050</b>	<b>3,918</b>	<b>(28,132)</b>
<b>Revenues minus Expenses</b>	<b>(850)</b>	<b>32,401</b>	<b>33,251</b>
<b>Ending Cash Balance</b>	<b>17,137</b>	<b>50,388</b>	

\* It is expected that the majority of expenses will be incurred in the months of May and June

c. **Parent Engagement** | *Melissa W.*  
[Coffee Talks](#)

- Held monthly, alternating between online and in-person
- Casual space held for conversation between administration and parents
- Average of 13 attendees in-person & 9 people online

[Parent Engagement Sessions](#)

- 4 Parent Engagement Sessions held this year: executive functioning, emotional regulation, cyber safety and stress management in youth and children



d. **Social Events** | *Tammy C.*

Staff Appreciation

- Edible Arrangement fruit baskets were delivered to both campuses at the end of June to thank the teachers and staff for their hard work and wish them a lovely summer break
- A farewell card and gift were presented to Dr. Laurie Alisat to wish her a happy retirement

Year-End Celebration

- Our 3rd annual Year-End Celebration was held on June 7, 2024 at the Elementary Campus
  - Estimated over 600 people attended the event
  - The historically popular dunk tank was cancelled due to the Stage 4 water restrictions resulting from the June 5 feeder main break
  - Thank you to principals and teachers that participated in the foot race and race through the inflatable obstacle course
- The 4th Year-End Celebration for the 2024-2025 school year will take place on June 6, 2025

To volunteer for the upcoming year-end event please visit:

[Year End Event Volunteering: Year End Event - June 6, 2025 \(Friday\)](#)

4. **Board Update** | *Simon C.*

The HR Committee is currently underway with the hiring process for the new Superintendent, with an announcement hoping to be made in the next couple weeks. The Nominating Committee has just wrapped up with this year's elections: Uthpala Tennakoon, incumbent, has been re-elected as Parent Director (parent position), and Cathy Feehan and Greg Zeech have been appointed as Community Members (non-parent positions).

5. **Elections of School Council Executives**

Thanks to a wonderful parent response this year, all executive council positions have been filled. The contested Director-at-Large positions went to a vote, and the results are shown below. We encourage all those who are interested in supporting School Council to volunteer for one of the many upcoming fundraising initiatives – your support is invaluable!

Please note that voting took place on Zoom, given the approved motion at the 2023 AGM to adopt Zoom polling for electronic ballots.

**Election Results**

Open Position	Nominee	Nominated By	Seconded	Result
<b>Vice-Chair</b>	<i>Hannah Klassen</i>	Ashley M.	Terri M.	<i>Acclaimed</i>
<b>Secretary</b>	<i>Jodi Hornung</i>	Ashley M.	Clara I.	<i>Acclaimed</i>
<b>Communications Director</b>	<i>Travis Davidson</i>	Ashley M.	Tammy C.	<i>Acclaimed</i>



<b>Social Events Director</b>	<i>Tammy Chan</i>	Ashley M.	Clara I.	<i>Acclaimed</i>
<b>Director-at-Large</b>	<i>Pin Sahota</i>	Ashley M.	Jodi H.	<i>Elected</i>
<b>Director-at-Large</b>	<i>Allison Reine</i>	Ashley M.	Jodi H.	-
<b>Director-at-Large</b>	<i>Meg Nicholson</i>	Ashley M.	Jodi H.	<i>Elected</i>

#### The 2025/26 School Council Executive Team

Position	Member
<b>Chair</b>	<i>Ashley Wilford-Matthews</i>
<b>Vice-Chair</b>	<i>Hannah Klassen</i>
<b>Secretary</b>	<i>Jodi Hornung</i>
<b>Treasurer</b>	<i>Lisa Fedko-Gott</i>
<b>Communications Director</b>	<i>Travis Davidson</i>
<b>Fundraising Director</b>	<i>Clara Ip</i>
<b>Parent Engagement Director</b>	<i>Melissa Wolsey</i>
<b>Social Events Director</b>	<i>Tammy Chan</i>
<b>Director-at-Large</b>	<i>Pin Sahota</i>
<b>Director-at-Large</b>	<i>Meg Nicholson</i>

#### Adjournment

The meeting adjourned at 8:17pm.

#### Meeting Recording

[Click here to view](#)

#### Next General School Council Meeting

<b>Date:</b>	Wednesday, June 11, 2025	<b>Time:</b>	7pm – 8pm
<b>Zoom ID:</b>	695 453 4724		
<b>Zoom Passcode:</b>	Westmount!		
<b>Zoom Link:</b>	<a href="https://us06web.zoom.us/j/6954534724?pwd=YqZtU4HmYsTaBUbk4eGZtc2DVdf10H.1&amp;omn=84686643299">https://us06web.zoom.us/j/6954534724?pwd=YqZtU4HmYsTaBUbk4eGZtc2DVdf10H.1&amp;omn=84686643299</a>		